Name\_\_\_\_\_\_\_ Date\_\_\_\_\_\_

**Clothing/Food Drive**

The class must decide on how to organize the clothing and food drive. First the class must agree upon a two project managers who will be responsible to oversee all groups.

1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next the class must decide on group leaders and groups.

Group 1 is responsible for how we are going to collect the items.

Group 2 is responsible for in school publicity. (Ex. Posters and school announcements)

Group 3 is responsible for out of school publicity. (Ex. Glogster posters and Letters to be sent out to parents)

Group 4 is responsible for inventory and collection.

Group 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Team leader) Group 2\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Team leader)

1) 1)

2) 2)

3) 3)

Group 3\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Team leader) Group 4\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Team leader)

1) 1)

2) 2)

3) 3)